

OROVILLE SCHOOL DISTRICT

Harassment, Intimidation, & Bullying (HIB) Reporting Form

Harassment, Intimidation, and Bullying (HIB) is an intentional electronic, written verbal, or physical act that:

- *Physically harms a student or damages the student's property;*
- *Has the effect of substantially interfering with a student's education;*
- *Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or*
- *Has the effect of substantially disrupting the orderly operation of the school.*

Date of report: _____ **Reporting person(optional):**_____

Targeted/impacted student:_____ **Phone number (optional):**_____

Name(s) of school staff who have been notified (if any):_____

Name(s) of students engaged in alleged HIB behaviors (aggressor)_____

If names are unknown, provide detail of other identifying factors:_____

Date(s) that the HIB behaviors occurred:_____

Where did the HIB behavior happen? (Circle all that apply)

Classroom Hallway Athletics Lunchroom Cell phone Parking lot Playground
 Locker Room During school activity Internet (social media) Virtual Class
 Restroom Sport Field Off school property School Bus On the way to/from school

Other:_____

Please check the box that best describes the HIB behavior (check all that apply):

- Hitting, kicking, shoving, spitting, pulling, or throwing something at the targeted student
- Getting another person to hit or harm the targeted student
- Teasing, name-calling, making critical remarks, or threatening in person, by phone, by email, etc.
- Putting down the targeted student and making the student a target of jokes
- Making rude and/or threatening gestures
- Excluding, ignoring, or rejecting the targeted student
- Making the targeted student fearful; demanding money or exploiting

- Spreading of harmful rumors or gossip about the targeted student
- Cyber bullying (harassment by texting, emailing, web posting etc.)
- Other: _____

Summarize the reason for the HIB behavior. Provide background information relevant to this situation and/or preceding events: _____

Were there any witnesses? YES NO (circle one) If yes, please provide their names:

Did a physical injury result from this HIB behavior? If yes, please describe:

Was the targeted student absent from school as a result of the harassment? Yes No (circle one)

If yes, describe: _____

Is there any additional information?

Thank you for reporting.

For Office Use Only

Received by: _____ Date Received: _____

Action taken: _____

Parent/Guardian contacted Yes or No (circle one) Date: _____

Resolved Unresolved (circle one)

Referred to: _____

Notes: _____
